

# Homer's Backyard Ball Vendor Request

800 S. Whitaker Road, Amarillo, Texas

Saturday, May 20<sup>th</sup> 2017 3pm-11pm

Vendor

# \_\_\_\_\_

Vendor setup is Friday, May 19<sup>th</sup> from 5pm-8pm and Saturday, May 20<sup>th</sup> from 8am-2pm.  
*Please, no early arrivals.*

Vendor teardown is Saturday, May 20<sup>th</sup> after 11:30pm or Sunday May 21<sup>st</sup>, 8am-3pm.

Individuals, groups, civic organizations and merchants are welcome to participate.

Spaces are 20' x 30', and are assigned by show organizers.

Cost is \$175, payable in advance to Homer's Foundation. We accept checks, cash, credit cards or money orders.

Each vendor will receive four (4) vendor passes. Additional tickets will be available for purchase at the gate for \$40 each.

**Business Name** \_\_\_\_\_

**Contact Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Cell** \_\_\_\_\_

**Email** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*Signature above indicates understanding and agreement to all terms outlined in this Vendor Request Form.*

**Please complete the above and return to:**

Homer's Foundation

P.O. Box 20200

Amarillo, TX 79114

## Office Use Only

Date paid \_\_\_\_\_ Type \_\_\_\_\_ Ck # \_\_\_\_\_

Checked in \_\_\_\_\_ by \_\_\_\_\_ Space # \_\_\_\_\_

## Homer's Backyard Ball Vendor Rules & Guidelines

1. No person, company or organization shall assign, sublet or share the booth without the consent of Homer's Backyard Ball event organizers.
2. Booth vendors are not allowed to sell any items that conflict with the fundraising efforts of Homer's Backyard Ball, unless they agree in advance to pay a portion of sales to the Homer's Foundation. This includes t-shirts, caps, koozies, cups, etc.
3. **Booths authorized to sell or give away food must have the proper permits issued by the City/County Health District**, and indicate the type of sampling for prior written approval.
4. Vendor must provide its own fire extinguisher per Amarillo Fire Department Regulations.
5. All booths must be operational no later than one hour before the event begins.
6. No vehicles are allowed to remain on the site after setup, or back on the site for teardown until patrons are out of the event area.
7. **All booth vendors are responsible for their own phone, modem, water and electrical needs.** Generators must be kept within the booth boundaries of the vendor.
8. Booth vendors are responsible for keeping their space clean during the event and for hauling boxes and excess trash out after the event. Homer's Backyard Ball Foundation reserves the right to charge for excess trash and boxes left in vendor area after the event.
9. Each vendor is responsible for maintaining adequate cash and coin for change.
10. Each booth must be manned by at least one adult at all times, and **an exhibit may not be removed or disassembled prior to closing of the event.**
11. You will not be required to open your booth before 3pm on the day of the event. But all booths must be completely set up by 10am.
12. Booths may exhibit only what has been authorized. Homer's Backyard Ball Foundation reserves the right, with no liability for damage, spoilage, or loss to dismantle, dispose of, store and clear from premises any display materials, goods, property, or merchandise of a booth that has failed to comply with these rules.
13. Homer's Backyard Ball Foundation reserves the right to reject or close any booth that does not fit into the general character of the theme.
14. Every reasonable precaution will be taken by Home's Backyard Ball Foundation to protect property during setup, event times, and teardown. However, neither the sponsors of the event, Homer's Backyard Ball Foundation, Homer's Backyard Ball, land owners, service contractors, building or ground officials, officers, staff members directors of any of the same are responsible for the safety of the property of the booth vendor from theft or damage by fire, accident, vandalism or other causes.
15. Vendor agrees to abide by all rules and regulations. Each booth vendor agrees to hold harmless and indemnify the City of Amarillo, owner of the land, Homer's Backyard Ball, and the Homer's Backyard Ball Foundation and all of its employees, sponsors and directors from responsibility, liability, damages, costs or legal fees arising out of or incident to the use of booths during the event.
16. No refunds will be given once the vendor has signed and agreed to the terms above.
17. If tickets are lost, there are no replacements. You will be charged the full admission price to be allowed into the event. You must have your vendor ticket during setup, the event, and teardown.

## Vendor Rules & Guidelines, continued

### No Sales of the Following Items:

- No alcohol sales or distribution of any kind
- No firearms, knives or weapons of any kind
- No animals, reptiles, fish or birds
- No chemicals—kerosene, gas, motor oils, or flammable materials
- No pornographic materials
- No discriminatory or offensive items or materials.
- No sale or distribution of any item conflicting with the fundraising merchandise of Homer's Backyard Ball Foundation.

Initial here to indicate acceptance \_\_\_\_\_

### Tents, Tables, Chairs, Electricity

You will be required to provide your own tents, tables, chairs, electricity and water.

Initial here to indicate acceptance \_\_\_\_\_

### Food Vendors: Please list all food items to be sold below

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*Don't forget your health permit!*

I also understand that I may NOT sell or distribute alcoholic beverages.

Initial here to indicate acceptance \_\_\_\_\_

Signature below acknowledges full understanding of the regulations that have been outlined in the above. You take full responsibility for your space and its contents. Homer's Backyard Ball Foundation holds no liability to you, your participants or your contents.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed name \_\_\_\_\_ Booth # \_\_\_\_\_